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## Our mission

# Adobe is changing the world through digital experiences.

Adobe is virtually everywhere you look. Whether it's a mobile application, a Facebook game, a YouTube video, a print ad, a logo, an e-commerce business, an e-magazine, or an online banking application, chances are, it was touched by Adobe technology.

We have always been a leader in creating engaging experiences through the content creation and delivery ecosystem. Since 1982, we have empowered businesses to reach consumers on any computer, browser, or device — in sync with the latest technologies and platforms.

Adobe is the global leader in digital marketing and digital media solutions. Our tools and services allow our customers to create groundbreaking digital content, deploy it across media and devices, measure and optimize it over time and achieve greater business success. We help our customers make, manage, measure, and optimize their content across every channel and screen.

## Our values

These four values define **WHO WE ARE**. Let them come through in all that you do. Consider them in your daily work and actions—with customers, prospects, and team members.

## Genuine

We are sincere, trustworthy, and reliable. Operating with integrity, being ethical, and treating others with respect is at the heart of Adobe's culture.

## Exceptional

At Adobe, good enough is not good enough. We are committed to creating exceptional experiences that delight our employees and customers.

### Innovative

We are highly creative and strive to connect new ideas with business realities. Ideas are welcome from everyone in the company.

## Involved

People are our greatest asset. We are inclusive, open, and actively engaged with our customers, partners, employees, and the communities we serve.

# Our personality tenets

These five tenets define our brand tone, personality, and **HOW WE EXPRESS OURSELVES** in all verbal and written communications.

## Clean

Simple design and language is a sign of respect for our customers—respect for their work, time, and process. If you think about it, simplicity is a common courtesy.

## Community

We've committed to a highly collaborative relationship with the creative and professional marketing community. Sometimes we educate; sometimes we simply participate alongside them.

The community is the creative firepower, and we exist to share with them—share tools, ideas, and successes.

## Captivating

Through smart use of design and data, we create content that captivates, and that means designing for the end user, making it as personal as possible.

Creativity and precision are at the heart of all we do. Everything we put out into the world should be equally inspiring and relevant.

## Forward

We challenge ourselves and others to aim higher and never settle. Boldness, unexpectedness, and optimism drive us forward, inspiring new categories and tools.

As a tech company with creativity at its core, we have a responsibility to be cutting edge.

## Inspiring

Our enthusiasm about the future, and what's possible, is what energizes our company and each one of us.

A sense of wonder and enchantment is infused into everything we say, do, and make.

## Tenets: Clean

"Everything should be made as simple as possible but not simpler."

- Albert Finstein

### **DESIGN SUCCINCTLY**

One clear graphic is better than a few abstract images. And 10 clear words are better than 20 muddy ones.

### **GET OUT OF THE USER'S WAY**

We're here to help people be productive, so let's not block their path with any superfluous functionality, design, or lingo.

### LET USER'S DRAW THEIR OWN CONCLUSIONS

They can decide if it's amazing. Simply inspire them to experience it—don't tell them what to think.

### **LIMIT SUPERLATIVES AND HYPERBOLE**

Which can be tough. Because you may be working on something that's the best... version... ever. But the truth is, it's better not to boast. Hey, nobody likes the kid who walks around bragging about himself all the time.

### VISUAL TIPS

### **DESIGN WITH CLARITY**

Design what you intend to communicate in the most straightforward and clean way.

### VFRBAL TIPS

### **BE CONVERSATIONAL**

Use an apostrophe.

#### **BE CONCISE**

If you can't say it in 140 characters... you get the point. Be economical. Say it once, say it well, and move on.

### SHOW, DON'T TELL

A picture is worth a thousand words.

## Tenets: Community

"If you want to go fast, go alone; if you want to go far, go together."

- African proverb

### **OPEN UP**

Invite users in and engage them as equals, and the brand will come to life even more vibrantly. Opening up the Adobe logo to interpretation is a great example of this.

### **LEAD & LEARN**

On one hand, we're thought leaders; it's our responsibility and privilege to share our knowledge with the world. On the other, it's about championing our users; by helping marketers reinvent themselves, we, in turn, continually reinvent ourselves.

### **CO-CREATE**

Elevate and amplify our collaborators so that they get visibility and credit.

### **BE A GOOD LISTENER**

Be so attentive, so curious, so open-eared and open-minded that you soak up not just the words or the content or the idea, but what was actually intended.

### **CREATE A DIALOGUE, NOT A MONOLOGUE**

Respect for our customers means a multivoice conversation, not a one-sided one. (Remember what we said about the guy who talks about himself all the time...)

### RESPECT THE USER JOURNEY

Allow for growth and discovery, but don't overwhelm; keep the story focused.

### VISUAL TIPS

### **ENABLE LEARNING**

Create opportunities for education, conversation, and thought leadership across the digital media and marketing industry.

### **COLLABORATE WITH THE COMMUNITY**

Invite participation and exploration.

### **ALWAYS GIVE ATTRIBUTION**

Attribute the work properly; give credit where credit is due.

### VFRBAL TIPS

### **EMBRACE PARTICIPATION**

Champion the original work of our customers and community.

### TWO WAY CONVERSATION

Cast a wide net for ideas, and be open to what you get back in return.

# Tenets: Captivating

"The world is but a canvas to our imagination."

- Henry David Thoreau

### **SWEAT THE SMALL STUFF**

Tiny details add up into an industry-changing whole.

### **DON'T COMPROMISE**

Especially when it comes to design.

### **KEEP IT REAL**

Speak and act in a way that feels natural, comfortable, and complementary to how people think.

### **TELL BIGGER STORIES**

Be discerning and create awe. Make it a story, communicate the big picture, and always have a narrative thread that your audience can relate to.

### VISUAL TIPS

### **EXPRESS WITH EXAMPLES OR DEMOS**

It's amazing how powerful and resonant a well-designed experiential piece of communication can be.

### **SHOW EXPERIENCES**

Be human, be contextual. We create tools that people use with their hands, so the idea of personal connection should shine in all we do.

### VFRBAL TIPS

### HAVE A CLEAR POINT OF VIEW

Assume our audience is contemporary, intelligent, media-savvy, and thoughtful—no over-explaining or marketing speak required. Present information hierarchically—know what's important and what's less important.

### PERSONALIZE FEATURES

Help people see the possibilities of our features. Make it matter, make it human.

### BE CONVERSATIONAL

Speak like you're explaining to a friend or relative.

### **INFUSE PERSONALITY**

Adding some personality, especially to headlines is a clear way to sidestep corporate jargon.

## Tenets: Forward

"The greater danger for most of us lies not in setting our aim too high and falling short, but in setting our aim too low and achieving our mark."

- Michelangelo

### **UP YOUR GAME**

If you're not continually improving, what's the point? Just as we slowly disclose more and more of our UI to people as they learn, look to push yourself to do better too.

### **GET OUR OF YOUR COMFORT ZONE**

It's about thinking boldly and broadly—outside the silo. If that means asking for help or collaborating with someone new, go for it.

### **LET DATA SURPRISE YOU**

It's the future of our business. And it has huge potential for creatives and marketers alike.

### **EMBRACE RISK & TENSION**

When you do, it usually pays off. The right tensions help us stay true to ourselves and the user.

### **VISUAL TIPS**

### **PIQUE CURIOSITY**

Understand the power of an image to spark a visceral reaction in the viewer and tickle the mind. Choose images and moments that have a clear POV yet leave the viewer inspired to want more.

### **PUSH THE PARADIGM**

Just as we enter new product categories, we explore new ways to visualize our message and make experiences feel fresh.

### VERBAL TIPS

### **REVEAL NEW TIPS AND IDEAS**

Embrace the possibilities when discussing the applications of a product. Doing so encourages interaction.

Use new member onboarding as an opportunity to present ways for them to expand their skills.

### **TELL FUTURISTIC STORIES**

Create forward-looking narratives and content by using our past as the springboard to our future

# Tenets: Inspiring

"The power of imagination makes us infinite."

- John Muir

### **LET THE DETAILS BE GRAND**

Because when you do, the result will almost always be greater than the sum of its parts.

### **BE RESILIENT**

We won't get to future successes without the right failures—and the insights that come from them. You don't have to be perfect, but you do have to be able to bounce back

### **KNOW YOUR IMPACT**

Anything each of us does, no matter how small, will either help or hurt the company and brand. So go for it wholeheartedly, don't look back (launching the Creative Cloud is a great example of this), and don't rest until the user is happy. And hey, we are users too, so we know when we've succeeded or failed.

### **BE CONFIDENT AND OPTIMISTIC**

A company that believes in itself is infinitely more powerful. Speak and act with confidence.

### VISUAL TIPS

### **DESIGN WITH ENTHUSIASM**

When you put energy and positivity into your work, it shows.

### **VERBAL TIPS**

### PLAY WITH NEW IDEAS AND WORDS

As technology changes, so does the language to describe it. We have to speak in a way that's in line with the current vernacular, but we also have a responsibility, as a thought leader, to be unexpected.

### Be passionately open-minded

Not only is it contagious (you'll inspire your coworkers), but it's also likely to bring positive results, both for you personally and Adobe.

Along these lines, feel free to enumerate the possibilities of a given product or service.

# Our name & logo

# Company name

When using the company name, please follow the guidelines below.

### **PRIMARY**



All everyday uses: email signatures, voicemail greetings, business cards, marketing materials, signage, etc.

### **LEGAL**

Adobe Systems Incorporated

Only when legally required for contracts, documentation, copyright line, etc.

### **NEVER**

Adobe Systems Adobe Systems, Inc. Adobe Incorporated Adobe® Systems Incorporated

Or any other variation.

Please note: Outside of the US, legal requirements may vary, so please check with your legal representative as to correct usage. The local entity name in full may also be used anytime it's more appropriate for cultural reasons.

Learn more.

# Adobe logos

### **STANDARD ADOBE LOGOS**











Download asset ID 9836.

### Latest logo updates

As of May 2014, all versions of the logo have been updated so that "Adobe" is in our corporate typeface Adobe Clean.

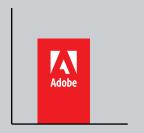
As of September 2013, there is no longer a legal \* symbol used, but legal attribution is required. See page 62 for details on

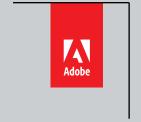




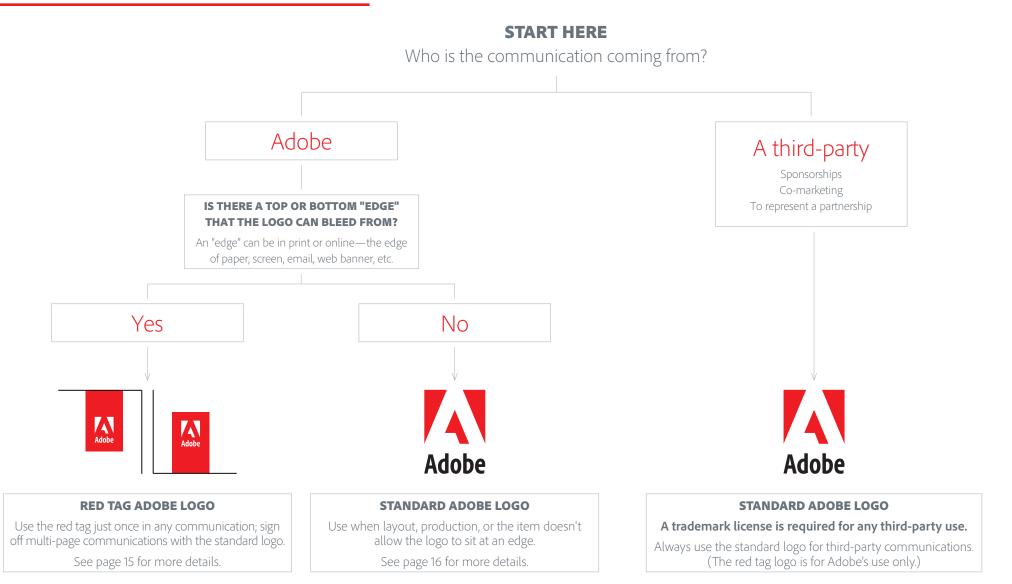
Tip: Look at the bottom of the "d" and the "b" to quickly see the difference.

### **RED TAG ADOBE LOGOS**





# Which logo do I use?



# Using the red tag logos

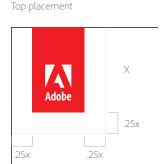
### The red tag logos are reserved for Adobe use only.

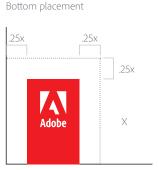
### WHEN USING THE RED TAG LOGOS, REMEMBER:

- You need a top or bottom Edge for it to hang from.
   Note that there are two different versions for placement at the top or bottom—they are not interchangeable.
- 2. It should be used just once in any communication.

  Multi-page or multi-screen communications should use the red tag logo as an introduction and the standard logo as the sign off.
- 3. It can only be used in red.

### **MINIMUM CLEAR SPACE**





### **SIZE**

### Use them at exactly the size they are posted.

The logos are posted in exactly the size they should be used for all screen and print communications less than or equal to 11x17".

That includes:

- 8.5 x 11"
- 11 × 17"
- 5 x 7" postcard
- 6 x 9" booklet
- A4

- E-mails and newsletters
- Web banners
- Web pages
- Presentations
- A3

Add a bleed when necessary for the red field, but be careful not to change the proportions of the visible area.

For formats larger than 11x17" or A3, scale the red tag logo proportionally to the piece.

### COLOR

### The red tag logo should only be used in Adobe red.

For black and white printing, or for design/legibility issues with the red, switch to the standard Adobe logo.

COLOR	PMS	C	Μ	Υ	K	R	G	В	HEX
Adobe Red	485 C	0	100	100	0	255	0	0	FF0000

# Using the standard logos

### The standard logo may be used by third parties under license only.

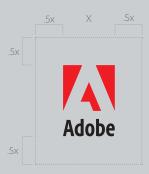
Note: The "A" inside the logo should always be transparent, letting the background color show through.

### **USE THE STANDARD LOGO FOR THREE MAIN PURPOSES:**

- To **close** a piece (i.e. back of datasheet or brochure)
- When there is **no top or bottom edge** from which to hang the tag
- By **3rd-parties**, under license only (sponsorships, co-marketing, etc)

### **CLEAR SPACE & MINIMUM SIZE**

The clear space guidance shown below applies to all versions.





### **STANDARD**









**NON-STANDARD** (SEE PAGE 21 FOR EXAMPLES)





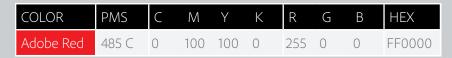
limited vertical space requires.

"A" graphic: For special use cases only, done in collaboration with Brand.

### **COLOR**

- **Primary**: Adobe red with black or white
- **Secondary**: All black or all white
- **Other**: On promotional items only, other colors may be used for a tone-on-tone effect, i.e. a gray logo on a gray sweatshirt.

The "A" inside the logo should always be transparent, letting the background color show through.



# Logo examples: Print

Adobe print pieces, where a bleed is possible, should use the red tag logo since there is an edge for it to hang from.

Multi-page pieces may also use the standard logo to close the piece as shown below. (Remember the red tag should only be used once per piece.)





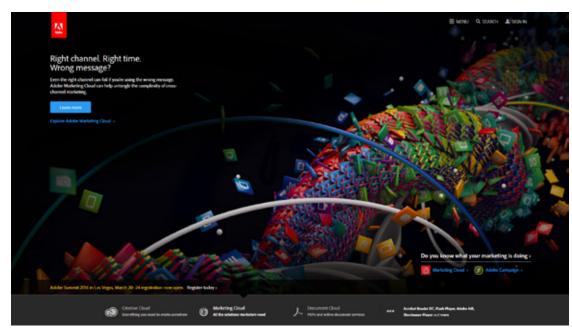




Tier 1 Whitepaper Solution brief POSA card

Packaging

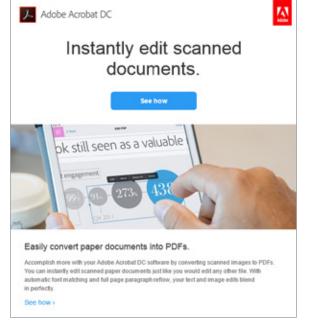
# Logo examples: Online



Adobe.com



### Web banner



Email

# Logo examples: Events

When creating event graphics, consider the edge of the graphic an edge from which the red tag logo could hang.

In booth graphics, the red tag logo may appear more than once, but it should only be used once per "area" within the booth. For example, in the demo station area, only one panel has the red tag logo.



Standing banner

The red tag logo is placed at the top for better visibility at standing height.



Hanging banners

The red tag logo is placed at the bottom for better visibility when looking up at the banner from the ground.



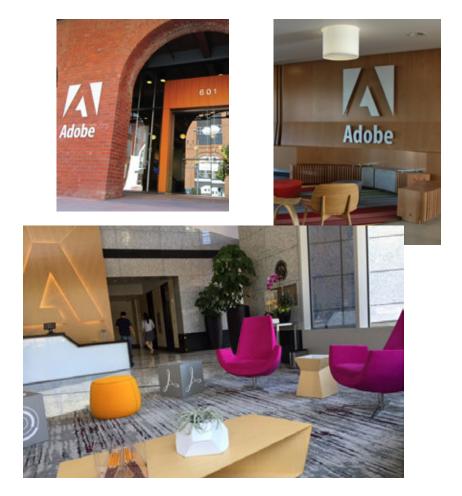
Large logo-only banners

The red tag logo can be scaled to the size of a hanging banner. In this case, hanging from the top of the building - the building acts as the "edge" from which it hangs. It could also be used indoors hanging from a ceiling, etc. As this is a very bold use, only one should be used in any particular space.

# Logo examples: Facilities

Note: even on walls, buildings, etc. the "A" inside the logo should always be transparent, letting the wall show through.





# Logo examples: Non-standard

### THE HORIZONTAL LOGO

The horizontal logo should ONLY be used in very small spaces such as on pens to retain legibility.

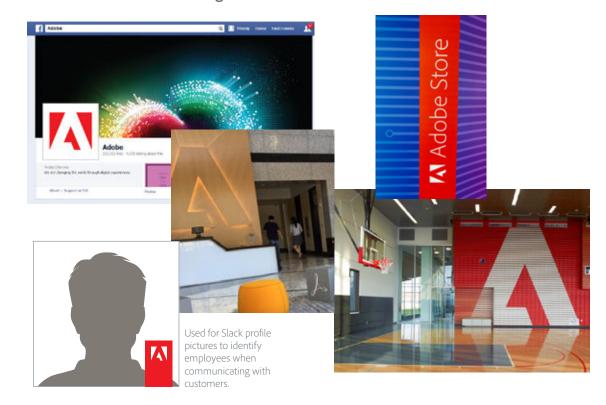




(Retail display)

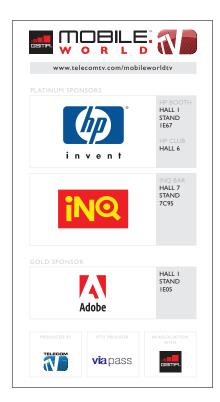
### THE "A" GRAPHIC WITHOUT "ADOBE"

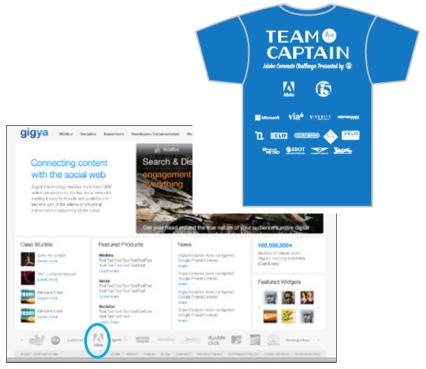
Use of the "A" graphic alone is reserved for very specific use cases where the design warrants a more graphic treatment of the logo. All use of this version of the logo must be done in collaboration with brand. Please e-mail askbrand@adobe.com if you believe you have a use for this version of the logo.



# Logo examples: Third-party use

All third-party communications use the standard Adobe logo (under license only), not the red tag logo.





This is a rare case, but shows that the Adobe logo may be recolored to match the other partner logos shown.





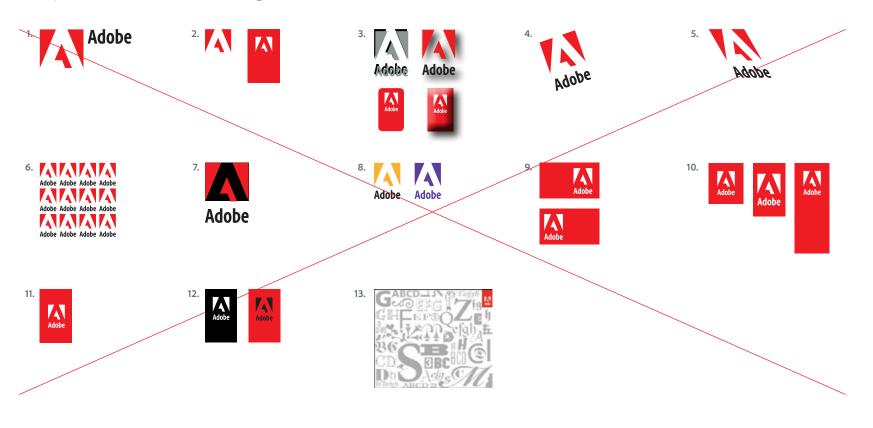
**Sponsorships** 

Co-marketing signature

# Incorrect logo use

Do not alter the Adobe logo in any way.

Do not animate, color, rotate, skew, or apply effects to the logo. Do not separate the elements. Never attempt to create the logo yourself, change the font, or alter the size or proportions. Do not attempt to stage the logo yourself on a tag or alter the space between the Adobe logo and the red field.



### **DONT'S**

- 1. Don't move "Adobe".
- 2. Don't remove "Adobe".
- 3. Don't apply any effects.
- 4. Don't rotate the logo.
- 5. Don't skew or attempt to make the logo 3-dimensional in
- 6. Don't make a pattern or texture out of the logo.
- 7. Don't alter the transparency of the logo.
- 8. Don't recolor the logo.
- 9. Don't alter the tag to run horizontally.
- 10. Don't crop or extend the tag.
- 11. Don't move the logo within the tag.
- 12. Don't recolor the tag or the logo within the tag.
- 13. Don't place the red logo tag at the right or left edge of a piece follow clear space requirements.

### Not shown:

- · Don't combine the logo with any other elements—such as logos, words, graphics, photos, slogans or symbols that might seem to create a hybrid mark
- Don't display the logo in a way that suggests that a third party's product is an Adobe product, or that the Adobe name is part of a third party's product name. Please note: Use of the Adobe logo by a third party requires a license agreement

# Visual identity

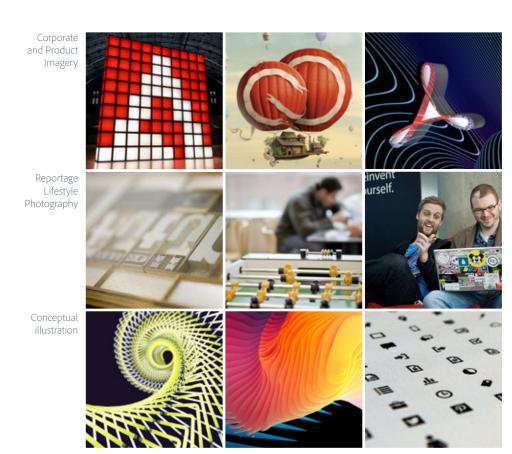
# Imagery: Overview

These assets **ARE NOT** available for partner use.

The brand imagery creation involves a system that allows for the combination of aspirational, conceptual imagery and dynamic lifestyle photography that is authentic, meaningful, and immersive.

### **IMAGERY SYSTEM:**

- 1. Corporate and product imagery
  - High concept imagery for corporate, product or program identity. Do not create your own identity; contact the brand strategy team.
- 2. Reportage lifestyle photography to document the customer/employee experience.
- **3. Conceptual imagery** to illustrate solutions, themes or infographics.



### Clip-art should never be used.



The previous corporate imagery has been retired.



# Corporate imagery: Introduction

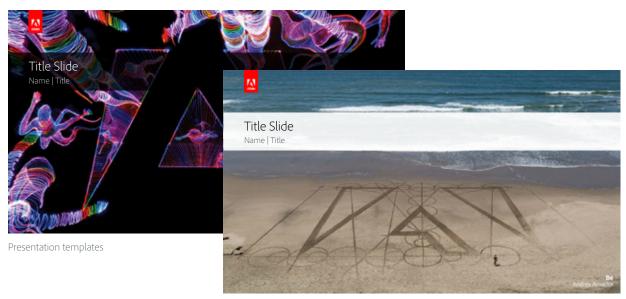
The Adobe brand is rooted in our community. To celebrate the spirit of creativity within the community, we're inviting a broad mix of creatives to reinterpret our logo - putting their mark on ours.

### We call it Adobe Remix.

We invited a select group of creatives to express what Adobe means to them through their work. We a make, socialize, datafy, dimensionalize, illustrate, and mashup our logo any way they see fit as part of the Behance.

The program is by invitation only, and the amazing work will be featured as our corporate imagery, giv communication whenever possible.

Below are some of the completed pieces to date, but there is more to come.







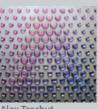
Please note that these are commissioned by the brand strategy team; do not create or commission your own remix works. If you have an artist you'd like to suggest for this project, email askbrand@adobe.com.

# Corporate imagery: Gallery

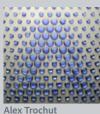
The imagery below is what's available to date, but the program is ongoing, so check back for new images.



Natalie Shau

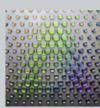


Alex Trochut





**Alex Trochut** 



**Alex Trochut** 



Alex Trochut



The Made Shop



The Made Shop





The Made Shop



The Made Shop



The Made Shop



The Made Shop



The Made Shop



The Made Shop



Sagmeister & Walsh



Sagmeister & Walsh



Sagmeister & Walsh



Goodby



Goodby



**Evolution Bureau** 



**Evolution Bureau** 



**Evolution Bureau** 



**Evolution Bureau** 



**GMUNK** 



GMUNK



**GMUNK** 



**GMUNK** 



GMUNK



Andres Amador



Andres Amador



Patrick Tighe



Patrick Tighe



Patrick Tighe



Janne Parviainen



Janne Parviainen



Robert Hodgin





Robert Hodgin



Robert Hodgin



Robert Hodgin



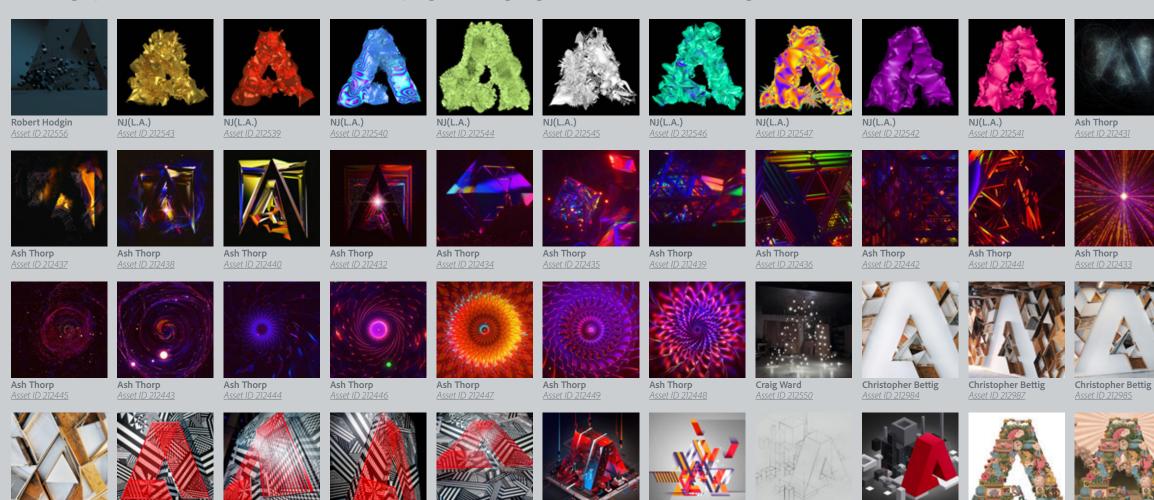
Robert Hodgin



Robert Hodgin

# Corporate imagery: Gallery, continued

The imagery below is what's available to date, but the program is ongoing, so check back for new images.



David Mascha

David Mascha

David Mascha

David Mascha

Takehiro TobinagaTakehiro TobinagaAsset ID 213984Asset ID 213983

Klebebande-Berlin

Klebebande-Berlin

Klebebande-Berlin

Klebebande-Berlin

**Christopher Bettig** 

# Corporate imagery: Gallery, continued

The imagery below is what's available to date, but the program is ongoing, so check back for new images.



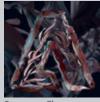
Jon Noorlander



Jon Noorlander



Sougwen Chung



Sougwen Chung



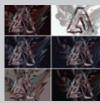
Sougwen Chung



Sougwen Chung



Sougwen Chung



Sougwen Chung



Sam Wick Asset ID 215922



Sam Wick

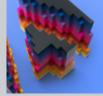


Sam Wick





Sam Wick



Sam Wick



Sam Wick



Hiroyuki Mitsume





Hiroyuki Mitsume



Hiroyuki Mitsume



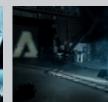
Hiroyuki Mitsume



Hiroyuki Mitsume



Hiroyuki Mitsume



Hiroyuki Mitsume



Hiroyuki Mitsume



Hiroyuki Mitsume





Hiroyuki Mitsume



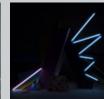
Hiroyuki Mitsume



Lauro Samblas



Lauro Samblas



Lauro Samblas



Lauro Samblas



Lauro Samblas



Lauro Samblas



S1T2



S1T2



S1T2

# Corporate imagery: Things to know

The most important things to know about the Adobe corporate imagery:

- 1. **Give credit to the artists**. All of these pieces were done in collaboration with our creative community. And in support of them, we want to include attribution to the featured artist right in the communication whenever it's possible. There will be times when layout or functionality doesn't allow for it, but those should be the exception, not the rule.
- **2. Each of the images carries its own tone and theme** that can help support your message. When choosing an image for your communication, consider your audience, the message, and the impact you want to achieve.
  - Are you working on a thought leadership or corporate-level communication? Consider using an image with red to help reinforce the Adobe brand, i.e. Goodby, Evolution Bureau, or Robert Hodgin.
  - Do you need an image for a celebration? Maybe use Sagmeister & Walsh.
- **3.** None of these pieces represent any particular product, program, department, or business unit. Use them freely as appropriate for each communication.
- 4. When incorporating additional elements such as type or the Adobe logo with the imagery, ensure that all those elements are distinct and legible against the image.
- 5. The imagery is designed to be flexible and offer a wide range of possibilities. Each image can be cropped in a number of ways, zooming in or out based on the layout. The full "A" doesn't always need to be visible. For simple communications with minimal text, showing the full "A" is likely the right choice. But for more complex communications, or when combining with photography, zoom way out so the image becomes more of a textural background. See page 30 for more.

### **Examples:**

Corporate presentation template





Poster





# Corporate imagery: Cropping and scale

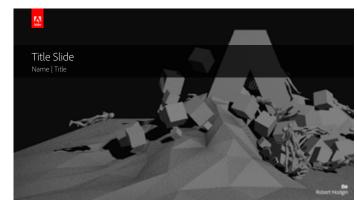
The flexibility of the imagery is most evident when it comes to cropping and scale. The images can be cropped and zoomed in or out in an assortment of ways to fit your layout. The full "A" doesn't always need to be visible.

### But don't rotate, mirror, reflect, collage, or alter the images in any way.

Uncropped image



Presentation template cover slide



Presentation template section divider



Business card



### HERE IS THE SAME IMAGE, USED THREE WAYS.

Micro: Show the "A"

For simple communications with minimal text, crop to show the full "A." For example the **presentation template cover slide**.

### Macro: Zoom out to create a textural background

For small layouts or very complex communications, zoom way out so the image becomes more of a textural background. For example the **business cards**.

### Use both

Consider using both styles when creating a **series** of communications. For example the **title slide** of the presentation template shows the "A" and the **section divider** is zoomed out to differentiate it, while still creating a cohesive template. The same could be applied to a series of emails, event signage, etc.

# Corporate imagery: Scale examples

### Micro: Presentation template cover slides















Macro: Business cards

































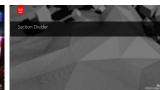








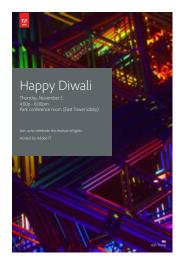








# Corporate imagery: Examples





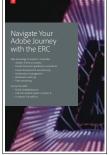






Posters









Handout

# Product & program imagery

Product imagery is **NOT** available for partner use.

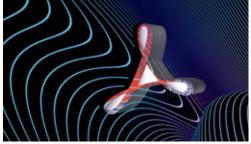
### Abstract product and program identity

**imagery** can play off of already established product color systems and should embrace the themes of the program or imagery architecture.

Please see individual product guidelines on Marketing Hub for complete usage details.



Adobe Creative Cloud



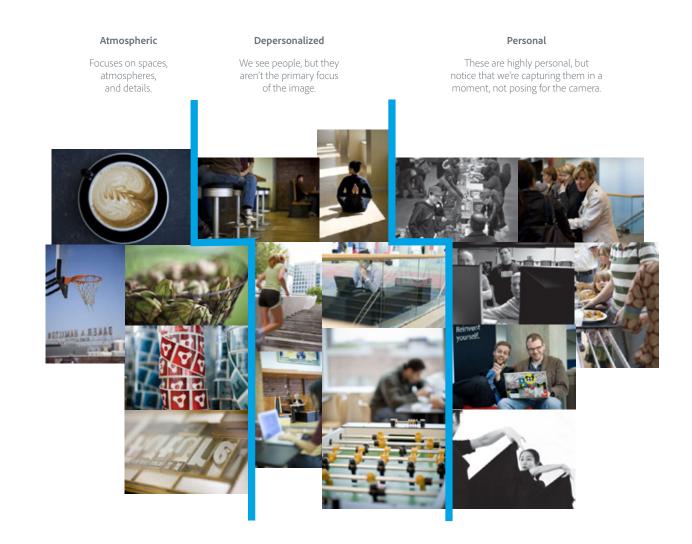
# Photography

Our corporate photography is a reportage style, using a mix of atmospheres and details, depersonalized, and highly personal photos.

**Lifestyle photography** should be shot with the environment as hero rather than the individual, done in a reportage style, speaking in the visual vernacular of the customer. Natural light, genuine moments of engagement and collaboration, mixing color and black and white. Avoid literal visual metaphors.

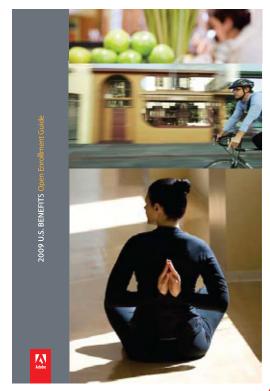
A selection of images in each of the three categories below is available on Marketing Hub. Try searching by each category and browsing from there

If stock photos become necessary, reportage lifestyle photos should be chosen and sent to brandapproval@adobe.com for review before purchasing.



# Photography—Using photos together

Photos should document the customer and/ or employee experience in an authentic way that allows the user to identify with the subject matter. When using more than one photo on the same page a mix of all types should be used. Never run photos together that depict the same emotion and the same camera angle. Consideration should be paid to pairing images whose juxtaposition tells a bigger story.



### DO

When using more than one photo on the same page a mix of all types should be used.

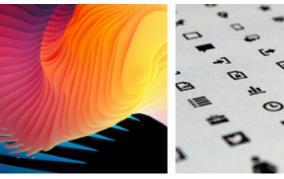


### DON'T

Never run photos together that depict the same emotion and the same camera angle.

# Conceptual imagery

**Conceptual illustration.** Adobe has long been the standard bearer for illustrators and we should act as curator, keeping style and concepts as current as possible.



Design advantage imagery

Infographic icons

### Infographics: Components

We take an editorial approach to creating infographics—sharing a clear, data-driven, and compelling story. Simply presenting data with no clear story arc, or using excessive visual metaphors, is not our approach.



Anatomy



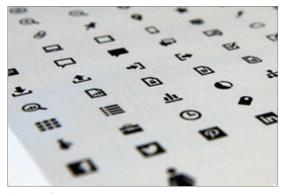
Typography



Graphs & charts



Photography: leverages the style shown on pages 34 & 35



Iconography



Color

## Infographics: Anatomy

With marquee image











PURO-WSERS

#### The clash between budget and revenue.

In the US, Ni. of Shoppers actually make a purchase and yet 78% of retail marketing. budget is spent on seach and display primeril

The turb is, 47% of online revenue comes from only 1% of allysitors. The goodness is that marketers have more history and data to draw from for these two segments and can reach out.





#### Invest in loyalty. Bring customers back.

a the US and Europe, Returning and Repeat urchasers offer even greater revenue during e holiday season and in slow economies

gital media such as email, display adtargeting, and layalty promotions and Leguery puerhaces.

Minimum the Minimum are within registered trademarks or trademarks in 2012 Minimum are trademarked in April Communical

\* Data excerpts from: The ROLfrom Monketing to Existing Online Customers adobe.com/ga/digital index

#### Marquee image

Relevant to the story & compliment the headline 612px or 930px (w) x varies (h)

#### Marquee headline

42 - 36px / Adobe Clean / Light 90% Black or white

Section image Relevant to the topic of section & compliment content and graphs (width x height varies)

> Margin and Section padding 35px

#### Section headline

Sentence case 26px / Adobe Clean / Light / 90% Black

#### Section paragraph

12px / Adobe Clean / Light / 50% Black

#### Section image

Relevant to the topic of section & compliment content and graphs (width x height varies)

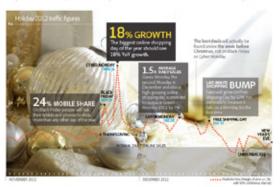
Footnote / Legal / Copyright 7px / Adobe Clean / Light / 50% Black

#### Without marquee image



#### Expect record sales for the 2012 holiday season.

Adobe predicts a record setting \$2-billion Cyber Monday, growing by 10% over 2011. Black Friday may fell from the second to the third largest critine shopping day as Fiee Shipping Day occurs on a Monday for the first time, which thanks to be the busest crinine snopping day of the week. In addition, mobile will represent 21% of total online purchases this holiday, an increase of 110% over last year (13.5% from tablets, 6.5% from smartphones and 1% from other devices such as e-readers).

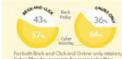












Cyber Monday occounts for more sales than Black Friday.

#### Increase in mobile sales \_

Mobile is expected to represent 27% of total online-sales during the 27% holiday season basis from mobile devices are projected for increase 10% compared foliato pair, with sales from tablets describing to 10% of total sales, more than double shall constitute of the sales from the sales of the sales from the sales of the sales o

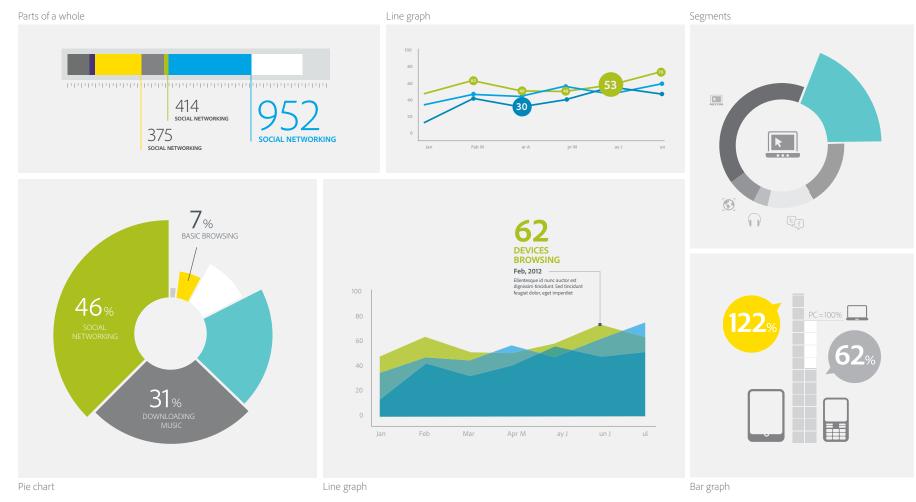
#### Holiday shopping in Europe

European consumers are expedied to that huliday shopping so and final later than then U.S. course park, while orders sales in the U.S. do not pick up significantly until black Fiddley European



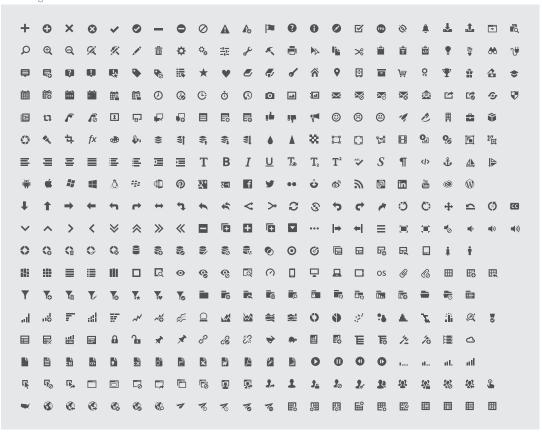
Out of these social referral sources, referrals from Pleterest is expected to grow the most, doubting from 7% to 14% YoY

# Infographics: Graphs & Charts



## Infographics: Iconography

Marketing Hub asset ID 204978.

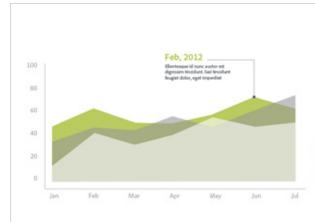


#### **Functional application icons**

For any external apps, or internal apps such as the employee directory, Hub, etc. please work with Brand and XD to create the application icon.

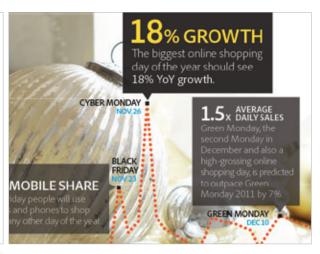
Email askbrand@adobe.com to request an icon and also to discuss app naming and distribution.

## Infographics: Typography



# Etiam convallis sapien et odio fringilla hendrerit.

Mauris rhoncus rhoncus turpis, et semper nisl pretium quis. Donec bibendum urna vitae ante iaculis convallis. Nam varius enim non nibh auctor vitae lacinia nibh lacinia.





#### Section headline

Sentence case 26px / Adobe Clean Light / 90% Black

#### Section paragraph

12px / Adobe Clean Light / 50% Black

All caps in titled graphs are ok.

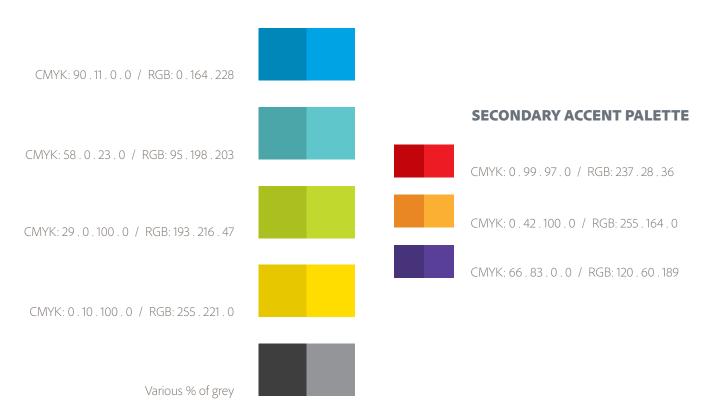
Clean Regular and Bold are ok for certain callouts.

## Infographics: Color palette

Use accent colors to sparingly, to emphasis key points of the story.

When appropriate extract complimentary color(s), outside of the accent palette, from the image itself for use in vector overlay on photography.

#### **PRIMARY ACCENT PALETTE**



# Infographics: Examples





### Typography: Adobe Clean

As with our logo, consistent use of our corporate typeface—Adobe Clean—reinforces Adobe's brand identity. Adobe Clean is **NOT** available for partner use.

#### ADOBE'S CORPORATE TYPEFACE IS ADOBE CLEAN.

- Adobe Clean is proprietary to Adobe. It is not available for license to the general public or for partners to use.
- **Auto or metric kerning** is recommended. Please follow the guidelines on the right for tracking at various sizes.
- Alternate **glyphs:** are available for "g or g" and "1 or 1."
- The color red is reserved for the corporate logo;
   avoid using it as a highlight color in text.

#### **LANGUAGE SUPPORT**

- Adobe Clean supports all European languages, including Greek, Russian and Ukrainian.
- Adobe Clean Han supports Japanese, Korean, Simplified Chinese, and Traditional Chinese.

#### ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 01234567890

=~!@#\$%^&\*()+[]\{}|:;':"<>?,./

Adobe Clean Light Adobe Clean Regular

Adobe Clean SemiCondensed

Adobe Clean Bold SemiCondensed

Adobe Clean Light Italic

Adobe Clean Italic

Adobe Clean Bold Italic

Adobe Clean SemiCondensed Italic

Adobe Clean Bold SemiCondensed Italic

Tracking Adobe Clean	
Point Size	Tracking
4	+20
5	+16
6	+12
7	+8
8	+4
9	0
10	0
11	0
12	0
14	-3
16	-4
18	-5
24	-6
30	-8
36	-8

#### Download the fonts

- · Adobe Clean: asset ID 200991
- · Adobe Clean Han:
- · Japanese: asset ID 212596
- Korean: asset ID 212597
- · Simplified Chinese: asset ID 212598
- Traditional Chinese: asset ID 212599

#### Need a serif font?

Should you have a specific need for a serif font, Adobe Clean Serif is available by request to askbrand@adobe.com.

While it is rarely used, it can be considered for very lengthy content, such as legal documents.

#### ABCDEFGHIJKLM NOPQRSTUVWXYZ

abcdefghijklm nopqrstuvwxyz 01234567890

=~!@#\$%^&\*()+[]\ {}|:;':"<>?,./

## Typography: Using other fonts

In the rare instance that a font becomes part of a graphical illustration in a multimedia or campaign communication, it may become necessary to use a font other than Adobe Clean.

In these cases, always ensure you are using an Adobe font—and preferably an Adobe original font.

In cases where you feel another font than Adobe Clean is necessary, please ensure you work with both the brand and creative services teams. E-mail brandapproval@adobe.com with your request.

### Logotypes

Styling the names of our products consistently is an essential part of maintaining a unified Adobe brand identity. Logotypes **ARE** available for partner use.

Logotypes are available in all black and all white.

They may be used interchangeably based on the background color.

Examples:

Adobe Creative Cloud

Adobe Creative Cloud

Adobe Marketing Cloud

Adobe Marketing Cloud

Note: The use of "Adobe" in red combined with the product name in black has been discontinued.

Artwork for all product logotypes is available on Marketing Hub. Please don't (re)create logotypes on your own.

### Product logos

Our logos are a visual shorthand for each key brand, product, solution, or service. They are designed to family together and be recognizable as distinctly Adobe. The logos below represent a partial list from our overall portfolio.

Product logos **ARE** available for partner use under license.























































































#### **USING THE LOGOS**

Product logos are created when there is a functional need for an application icon, i.e. launching the app. Please do not create your own logos; email askbrand@adobe.com to discuss branding (naming, icon, identity) for new offerings.

Do not alter the logos in any way or remove the square tile.

Make sure you have "Scale stroke and effects" selected in Illustrator before scaling the logo.

Web, screen, PPT: Use the .png file, at the exact sizes posted. If necessary, scale down the 512px version, never below 48px.

**Print**: Use the ai file labeled RGB

If a CMYK color is required, convert the color space of the RGB file. If a PMS version is required, please email askbrand@adobe.com..

**Novelty items**: Use the .ai file labeled PMS, ONLY when production requires flat color.

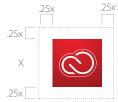
#### Minimum size





with drop shadow without drop shadow

#### Clear space



## Boxshots and cardshots: Channel-use only

Note: Boxshots and cardshots are for use **ONLY** by channel partners, and not in any Adobe communications.

#### **BOXSHOTS**





#### **CARDSHOTS**





#### Clear space



#### Minimum size



### Program badges

All Adobe programs—both internal and externally facing—should go through the standard naming process with the brand strategy team. Approved programs that need an identity will have a badge created as shown below.

Based on the particular program name and any associate levels, descriptors, etc there are several options for the exact layout of the badge. But the overall design, including the font, remains the same for all programs.

Examples:







Each program will have individual guidelines which will include specifications for clear space, minimum size, etc.

Do not create your own badges, logos, or other identities; work with Brand Strategy to create them.

### Branded merchandise

### Branded merchandise: Overview

#### THE ADOBE STORE

Featuring cutting-edge and specially curated items for both the workplace as well as for play, the Adobe Store is packed with merchandise that reflects the Adobe brand and affinity for exceptional design. From custom Creative Cloud-branded shoes and hoodies to portable speakers and Adobe mnemonic pillows, the Adobe Store caters to the creative, fun and innovative people who make up the company's DNA.

www.adobebrandedmerchandise.com

**San Jose:** Located in the East Tower, 2nd floor Open Monday – Friday, 8:00am–4:00pm Contact: astore@adobe.com or 408-536-6592

**Lehi, Utah:** Located on the first floor just outside the reception desk

Open Monday – Friday, 8:00am – 5:00pm Contact: recept@adobe.com or 385-345-2002



#### **NEED CUSTOM ITEMS?**

Please use one of our preferred vendors listed below.

They have access to all of our artwork and they're familiar with our brand guidelines and review process.

**ALL custom orders should go through brand review.** Please send a proof to brandapproval@adobe.com before going into production.

When ordering custom items, you're in a unique position to affect how we present the brand.

**Think**: Exceptional design. Sustainable. Creative. Fun. Useful.

The recipient should see it and say: Wow, cool.

Not: Gee, thanks. (and then toss it.)

Anything you create needs to reflect the Adobe brand and have a purpose. The goal is to create something interesting and/or useful that the receiver will keep. If you think it's something you would throw away, consider not creating it.

#### **PREFERRED VENDORS:**

BrandVia	Jack Nadel
Contact: Doug Kahl	Contact: Catherine Smith
doug.kahl@brandvia.com	catherine.smith@nadel.com
408-955-1707	916-570-1201

### Branded merchandise: Wearables

**The goal is create garments someone will truly enjoy wearing.** We're not trying to put the biggest Adobe logo that will fit on a shirt. It can be subtle. It can be white. It can be tone-on-tone. Opt for subtle and sophisticated over big and red.



Look for stylish, well-fitting garments that people will love to wear.

The examples on the left use the standard logo in a subtle, not in-your-face way.

Remember the red tag Adobe logo needs an edge to hang from. On wearables, that typically means a physical tag sewn onto the garment.

The examples on the right show a physical tag sewn over the edge of the piece.

If using more than one type of imagery, ensure each element has adequate clear space or keep them separate.

### Branded merchandise: Gifts



#### **TONE-ON-TONE**

The standard logo, as well as product logotypes, may be recolored to created a tone-on-tone effect on giveaways.

The red tag logo is NEVER recolored including for a tone-on-tone effect.



#### **USING THE RED TAG LOGO**

Don't forget the red tag logo needs an edge.

This:











#### **PRODUCT FOCUSED ITEMS**

Whenever possible, the Adobe logo should be used in addition to product art. But don't let that limit your creativity. Unique items such as these coasters and magnets are fine without an Adobe logo.

If the outer packaging accommodates it, the Adobe logo could go there.

#### **ETCHING AND EMBOSSING**

Etching and embossing the logo, logotypes or icons is a great way to elegantly brand giveaway items.





### Branded merchandise: Code or team names

#### **CODE NAMES**

#### It is not recommended that code names be placed on branded merchandise.

Code names are not cleared by legal, so should a conflict arise, any merchandise carrying the name would need to be scrapped. If an item is needed, follow these guidelines:

- Always use "Project" before your code name on the item (ie Project Radiate).
- Don't create your own imagery or logo.
- Email askbrand@adobe.com for a logotype (text treatment of the codename).
- If XD has created a beta-style icon for your project, it may be used.
- The Adobe logo may be used, but ensure there is adequate clear space between the logo and code name or that they are placed in separate areas on the item.



#### **TEAM NAMES**

- Don't create your own imagery or logo.
- Email askbrand@adobe.com for a logotype (text treatment of your team name).
- The Adobe logo may be used, but ensure there is adequate clear space between the logo and team name or that they are placed in separate areas on the item.

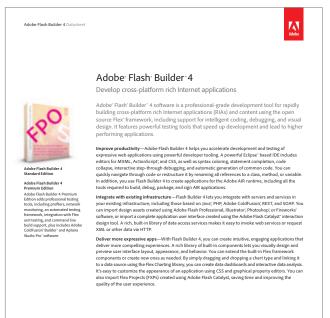


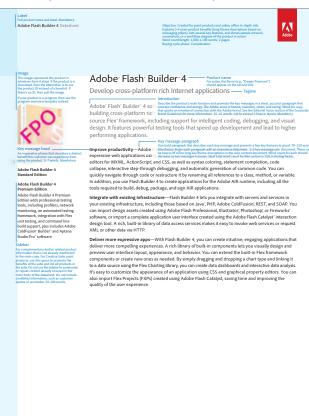
# Corporate templates

### Collateral templates

Each InDesign template has a layer showing the guidelines for that specific template.

There are a selection of templates, but only the Datasheet template is shown as an example - shown with and without the guidelines layer.





### Email signature

The corporate e-mail signature and set up instructions, can be found on *Brand Center*.

#### **PRIMARY E-MAIL SIGNATURE - WINDOWS**



Firstname Lastname Title Adobe (or BU/dept/etc) 000.000.0000 (tel) 000.000.0000 (cell) username@adobe.com Office address City, State/Province, Postal, Country www.adobe.com

Any additional, business necessary information, such as legal requirements for your region can go here - Arial, size 8, italicized. Otherwise, delete this text.

#### **PRIMARY E-MAIL SIGNATURE - MAC**

Your Name

Your Title
Adobe
345 Park Avenue, MS XXX-XXX
San Jose, CA 95110-2704 USA
XXX.XXX.XXXX (tel), XXX.XXX.XXXX (cell)
XXXXXXXXX@adobe.com

#### **OPTIONAL ONE-LINE SIGNATURE FOR REPLIES/FORWARDS**

FirstName LastName | YourTitle | Adobe | p. 408.XXX.XXXX | c. 408.XXX.XXXX | yourname@adobe.com

#### Please note:

Aside from editing with your contact information, do not alter the layout in any way, including adding/changing colors, changing the font, etc.

### The company name should be listed as "Adobe" in your email signature.

Outside of the US, legal requirements may vary, so please check with your legal representative as to correct usage. The local entity name in full may also be used anytime it's more appropriate for cultural reasons.

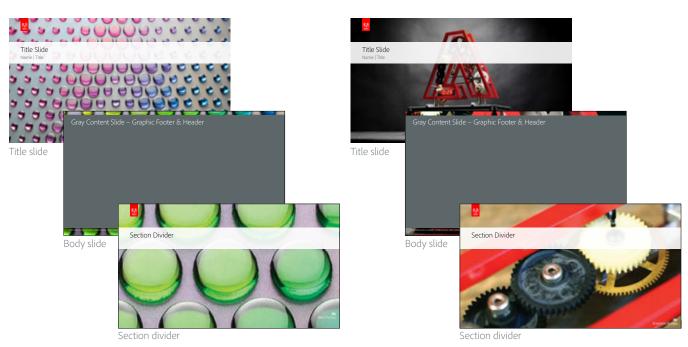
Learn more about how to properly reference the company name on *Brand Center*.

### Presentation templates

There are a series of templates levering the corporate imagery, i.e. Adobe Remix. Each template is posted individually and can be found on *Brand Center*.

The templates are available in PowerPoint and Keynote in the widescreen format.

#### Examples:



#### Widescreen vs. "standard" format

In recent years, hardware has shifted predominantly to the 16x9 widescreen format, making it the new "standard." The Adobe corporate presentation templates and corporate overview are now available exclusively in the 16x9 format.

Additional information about formatting between standard and widescreen templates is available on *Brand Center*.

#### Tips for creating a great presentation

Looking for tips on creating a great presentation? Watch this *tutorial* from one of our presentation designers.



### Stationery

Corporate stationery uses the standard Adobe logo. Business cards use both the standard and red tag logos.



#### **Business card front**

#### **EMPLOYEE NAME**

Title (i.e. Senior Vice President)
Department (i.e. Marketing)

#### Adobe

345 Park Avenue Mailstop E10 San Jose, CA 95110-2704 T 408 536 6000 F 408 537 6000 lorem@adobe.com

adobe.com adobe.com/type



#### Business card backs (multiple options)



















# Legal guidelines

## Trademark symbols

#### **EFFECTIVE SEPTEMBER 2013**

- You are no longer required to use <sup>™</sup> or <sup>®</sup> ("circle R") trademark symbols (or "bugs") with Adobe trademarks, including product names and all logos (including the Adobe corporate logo).
- You are not required to use a <sup>™</sup> or <sup>®</sup> trademark symbol with the trademarks of other companies, except where product-specific use is contractually required. Please refer to your product audit for this information or contact your legal representative.

This is a global change and is applicable in all Adobe and third-party communications including product UIs, adobe.com pages and other company websites, including localized sites, as well as collateral in all media.

Note: this change only needs to be made in new communications, there is no requirement to edit existing materials.

#### Protection of our trademarks remains a priority for the company.

- You must continue to use a standard trademark attribution statement (the fine print listing of trademarks and their respective owners, better known as "mouseprint") for Adobe trademarks and for any trademarks of other companies where such notice is contractually required.
- You should use the standard disclaimer trademark attribution statement ("All other trademarks are the property of their respective owners.") where appropriate.

See page 62 for details on writing the standard attribution statement.

The Adobe Trademark Database will continue to list the proper form of each trademark; please refer to it to identify which trademarks should be included in the attribution statement. Only those marked with a ™ or ° need to be included.

- Internal Database: https://inside.corp.adobe.com/content/dam/legal/documents/ Adobe\_Trademark\_Database-Internal.pdf
- **External Database:** https://wwwimages2.adobe.com/content/dam/acom/en/legal/licenses-terms/pdf/adobe\_trademark\_database\_external.pdf

### Copyright notice & attribution statements

Please include a copyright notice and an attribution statement, which may appear in small, but still legible, print, when using any Adobe trademarks in any published materials. They are typically placed with other legal lines at the end of a document or on the copyright page of a book or manual.

#### THE FORMAT FOR ADOBE'S COPYRIGHT NOTICE IS AS FOLLOWS:

© [Year of Publication] Adobe Systems Incorporated. All rights reserved.

#### THE FORMAT FOR THE ATTRIBUTION STATEMENT SHOULD BE:

List of Adobe marks used, beginning with "Adobe" and "the Adobe logo," if used, followed by any other marks (in alphabetical order) "are either registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries."

#### **FOR EXAMPLE:**

© 2017 Adobe Systems Incorporated. All rights reserved.

Adobe, the Adobe logo, Acrobat, Adobe Premiere, After Effects, Lightroom, and Photoshop are either registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries.

For more information on copyright notices and attribution statements, and for details regarding attribution of third-party trademarks, please visit the <u>Adobe Legal</u> website.

Please refer to the Adobe Trademark
Database to identify which trademarks should
be included in the attribution statement.
Only those marked with a ™ or ® need to be
included.

- Internal Database: https://inside. corp.adobe.com/content/dam/legal/ documents/Adobe\_Trademark\_Database-Internal.pdf
- **External Database:** https://wwwimages2. adobe.com/content/dam/acom/en/legal/ licenses-terms/pdf/adobe\_trademark\_ database\_external.pdf

# Editorial guidelines

### Voice: Overview

Our editorial voice reflects our five brand personality tenets: It is simple, forward-thinking and inspiring, and seeks to foster an emotional connection with the Adobe community. Therefore, it must contain life and compel a reaction.

We expect a certain level of intelligence from our audience, avoiding lowest-common-denominator communication. Visuals and type should not compete, but support each other. We are direct and confident, bold yet not boastful. In display type, the voice should speak peer to peer and focus on real-world value rather than technical features.

We speak conversationally. We express a passion for technology but an understanding that innovation is nothing without customer benefit. We have a strong voice that understands customer needs, leads changes, and commands trust.

Here at Adobe, we want to maintain a strong and consistent personality. We shouldn't be a chameleon. We use one voice, regardless to whom we are speaking. There is a level of informality and personality that shouldn't change, no matter the audience. Content changes, voice doesn't.

#### **ARE YOU A COPY WRITER?**

Please download our Tactical Guide for Writers (Asset ID 212406) that covers in detail the Adobe tone and voice.

The guide serves as a technical resource to writers and marketers who create copy for the Adobe brand. It's intended as a companion guide to our corporate guidelines, offering a deeper level of insight to the many copy situations we encounter day to day.

## Voice: Examples

Even though Adobe is a corporation, our copy should not sound corporate. Our voice avoids jargon and resonates with personality.

THIS	NOT THIS
Real-time, just-in-time, all the time: Because your people 'need to know.'	Real-time and just-in-time solutions for government agencies extend training to people virtually everywhere
You're a pro. Make sure you look like one.	Protect documents and accelerate information exchange with PDF.
<b>Deadlines just got less dangerous.</b> Adjust images in half the time.	Adjust images in half the time.  Work faster with new timesaving features.
Find the audience in the haystack.	Looking to optimize your audience management?
Creativity just got a lot more colorful.	Creative Cloud offers new ways to manipulate color.
Unbelievable images. Unbeatable price.	Get great pricing on stock images.

### Adobe.com and editorial differentiation

As our primary marketing communications vehicle, the Adobe website plays an oversized role in differentiating the Adobe brand from its competitors. Follow these guidelines in writing copy and using the Adobe voice on Adobe.com.

#### WRITING CONTENT THAT DIFFERENTIATES ADOBE

Web content that differentiates the Adobe brand will appear primarily as headlines, product overview paragraphs, and to a lesser extent navigational elements such as buttons and calls to action. This is where the Adobe editorial voice is strongest and where we're most likely to spark an emotional connection with the brand.

Differentiation in content decreases relative to the depth (position) of the content on the site. For example, content on a product overview page, the uppermost page in the product area, should clearly differentiate Adobe from its competitors through the brand voice. Feature descriptions, on the other hand, appearing at the deepest levels of the site, are objective, factual, and concise, and contain very little of the brand voice. At this level, the feature set differentiates Adobe (specifically, the product); the text itself does not.

## Headline punctuation

Periods: So small, yet so mighty.

We use periods in most of our headlines on Adobe.com and in emails to give them extra emphasis.

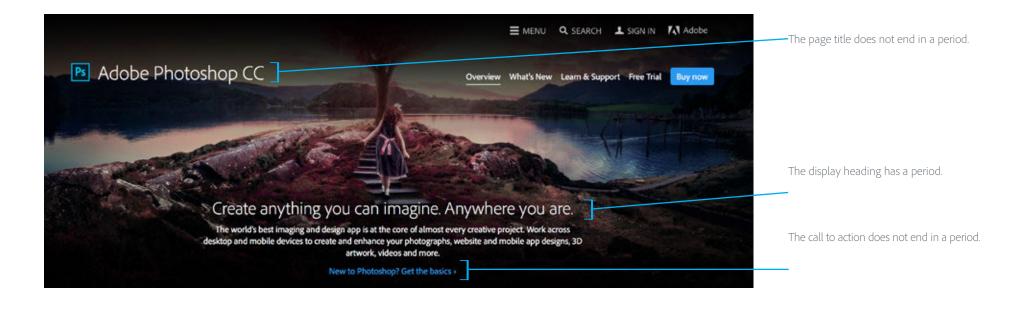
Where we don't use them:

- Adobe.com page titles
- Key benefit and feature description headings
- Buttons and calls to action
- Subject lines in emails

See the following pages for examples.

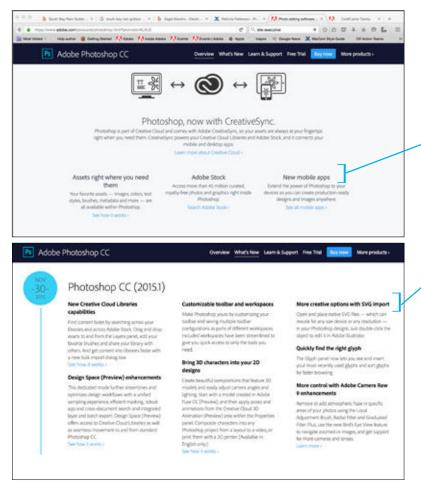
## Headline punctuation, continued

Adobe.com: Page titles and display headings



### Headline punctuation, continued

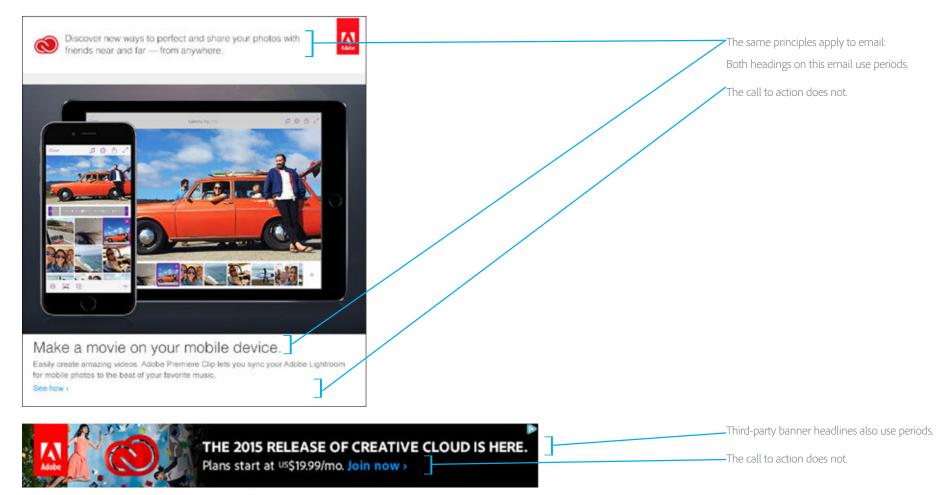
Adobe.com: Key benefit and feature description headings



Headings on key benefit blurbs and feature descriptions are considered subheads and do not take periods.

## Headline punctuation, continued

Email & web banners



### For more information

All of the assets detailed in this document are available for download from the Marketing Hub: www.adobe.com/marketinghub

#### EACH USE OF ADOBE ASSETS MUST BE SENT FOR BRAND REVIEW BEFORE BEING FINALIZED.

Please send a PDF or link to the website where you plan to use an Adobe asset to brandapproval@adobe.com. Please allow for a 24-hour turnaround.

Questions? Please e-mail: askbrand@adobe.com



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